

<b>Committee</b>	<b>Date</b>	<b>Classification</b>	<b>Report No.</b>
Audit Committee	30 <sup>TH</sup> June 2014	Unrestricted	
<b>Report of:</b> Assistant Chief Executive		<b>Title :</b> Audit Committee Terms of Reference, Quorum, Membership and Dates of meetings	
<b>Originating Officer(s) :</b> Antonella Burgio, Democratic Services		<b>Ward(s) affected: N/A</b>	

## **1. Summary**

- 1.1 This report sets out the Terms of Reference, Membership, Quorum and Dates of meetings of the Audit Committee for the Municipal Year 2014/15 for the information of members of the Committee.

## **2. Recommendation**

That the Audit Committee:

- 2.1 Notes its Terms of Reference, Quorum, Membership, and Dates of future meetings as set out in Appendices 1, 2 and 3 to this report.
- 2.2 Determines the preferred time at which the scheduled meetings will start if it decides that

## **3. Background**

- 3.1 At the Annual General Meeting of the full Council held on 11<sup>th</sup> June 2014, the Authority approved proportionality, establishment of the Committees and Panels of the Council and appointment of Members thereto.
- 3.2 It is traditional that following the Annual General Meeting of the Council at the start of the Municipal Year, at which various committees are established, that those committees note their terms of reference, quorum, and membership for the forthcoming Municipal Year. These are set out in Appendix 1 and 2 to the report respectively.
- 3.3 The Committee's meetings for the remainder of the year, as agreed at the meeting of the Council on 11<sup>th</sup> June 2014, are as set out in Appendix 3 to this report.
- 3.4 The Constitution provides that, the meetings will take place at 7.30pm. The Chair and Audit Committee Members, in the past, have agreed the meetings will take place at 7.00pm in accordance with the programme of meetings for principal committees as this time is deemed to be more convenient for members and public. Any meetings that fall during the

holy month of Ramadan are scheduled to commence at 5.30pm. Members may wish to determine their own meeting time in the forthcoming municipal year

**4. Comments of the Chief Financial Officer**

Matters brought before the Committee under its terms of reference during the year will include comments on the financial implications of decisions provided by the Chief Finance Officer. There are no specific comments arising from the recommendations in this report.

**5. Legal Comments**

The information provided for the Committee to note is in line with the Council's Constitution and the resolutions made by Full Council on 11<sup>th</sup> June 2014.

**6. One Tower Hamlets Considerations**

There are no specific One Tower Hamlets considerations arising from the recommendation in the report.

**7. Risk Management Implications**

There are no specific Risk Management implications arising from the recommendations in the report.

**9. Crime and Disorder Reduction Implications**

There are no Crime and Disorder Reduction implications arising from the recommendations in the report.

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**LOCAL GOVERNMENT ACT, 1972 SECTION 100D (AS AMENDED)  
LIST OF "BACKGROUND PAPERS" USED IN THE PREPARATION OF THIS REPORT**

Brief description of "background paper"

If not supplied Name and telephone number of holder

n/a

n/a